



Arinex Pty Ltd Events and IT Systems Administrator (Sydney)

are you ready to...
invest in an...
exciting new career with...

ARINEX – Australia's leading conference, incentive and special events team?

We are the **Architects of Inspiring Experiences** and we invite YOU to apply for our exciting Events and IT Systems Administrator opportunity, based at our head office in Sydney. As an integral member of the Technology team, you will be responsible and accountable for delivering local and remote corporate IT support, event technology support and assist in IT project delivery across all aspects of the business. This is an exciting opportunity to develop, manage and deploy technology solutions in our fast paced and energetic organisation.

This position is ideal for an existing junior systems administrator to further develop their skills and gain experience in project management.

To be successful YOU will have:

- Established experience as a Systems Administrator within a similar industry. Experience working within the conference and events industry delivering IT/AV solutions will be highly regarded.
- The ability to build relationships and trust with internal and external stakeholders at all levels.
- A proven track record for the management and deployment of systems, infrastructure and telecommunications, including but not limited to Windows administration, VMWare, Exchange, IP telephony, WAN, on-premise and cloud hosting technologies.
- Worked on multiple technologies and systems in a complex and connected environment.
- Outstanding verbal and written communication skills.
- An understanding of budgets and a business mindset whilst working towards profit goals.

To be successful in the role YOU will be:

- Highly organised with excellent prioritisation skills.
- Able to think on your feet and act quickly within a fast-paced environment.
- Solutions focused with excellent problem-solving skills.
- Extremely customer focused with the ability to provide level 1, 2 and 3 technical support.
- Comfortable working autonomously or collaboratively within a small team environment.
- Willing to travel domestically when required and work outside of normal business hours.

Inspired?

Submit your application with a cover letter (stating your salary expectations) and a copy of your current resume to hr@arinex.com.au



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About Arinex

The Arinex culture is dynamic, fast paced, fun and has a friendly team environment with like-minded people. As leaders in our field we pride ourselves on the ability to work hard both as a team, and also on our own, to achieve great things for our clients and our staff. We believe in developing our staff to achieve their full potential whilst having fun along the way. Staff are able to enjoy substantial training; professional development and promotion; advanced support systems and technology infrastructure; & travel experiences. We pride ourselves on providing a work environment that encourages a sense of identity and a sense of enjoyment.



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